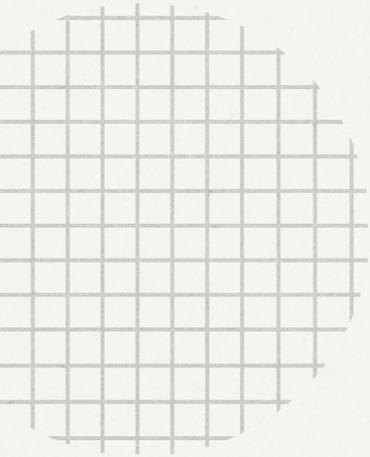


DOWN TOWN POMPEY

(Pom-peeeeeeeeeeee)



General Trustee

*Downtown
Pompey*

**Downtown Pompey is a
queer-led theatre and arts
organisation, celebrating life
through a queer kaleidoscope.**

Welcome

**Based in Portsmouth, we
bring communities together
through performance, heritage,
and creative engagement —
working with people from
ages 6 to 60.**

**We are seeking trustees to
join our board and help guide
us into the next stage of our
journey as we grow into a
regional and national theatre
and multidisciplinary
arts organisation.**



*Downtown
Pompey*

What we're looking for

We are seeking trustees who can bring their skills, experience, and passion to support Downtown Pompey's development as a leading regional and national queer-led theatre and arts organisation.

At this stage in Downtown Pompey's development, we are looking to build a **holistic and skilled board of trustees** that brings together a breadth and depth of experience. We recognise that

no single trustee will have every skill listed, and we welcome applications from individuals who bring particular strengths or specialisms. As we continue to develop the board, we will be recruiting to fill any gaps in experience, ensuring the board as a whole reflects a diverse range of perspectives, skills, and lived experiences.

Trustee responsibilities

Governance & Accountability

- ✦ Ensure the organisation meets all **legal, financial and reporting requirements**.
- ✦ Uphold charity law and act in line with your skills and experience.
- ✦ Be legally accountable for the organisation's decisions and actions.

Leadership & support

- ✦ Commit to the **values and ethos** of Downtown Pompey: *looking at life through a Queer lens*.
- ✦ Work with the executive team to provide role-specific support.
- ✦ Attend **three formal board meetings per year** and offer additional one-to-one support when required.

Commitment

- ✦ Trustees meet formally three times a year, with additional involvement as needed (for example, project-specific support, document sign-off, or advisory input).

Decision-making & oversight

- ✦ Make balanced, well-informed decisions on the **strategic direction** of the organisation in conversation with the executive team.
- ✦ Request the right information to ensure effective accountability.
- ✦ Sign off key documents where appropriate.
- ✦ Maintain a good knowledge of the organisation and be prepared to act if challenges arise.

Sustainability & growth

- ✦ Support the long-term **sustainability and resilience** of the organisation.
- ✦ Champion the organisation externally, helping us grow our networks, partnerships, and reach.

What you'll gain as a Trustee

- ✦ The opportunity to make a **tangible difference** to queer-led theatre and arts in Portsmouth and beyond.
- ✦ The chance to **shape the future direction** of a growing organisation at an exciting stage of development.
- ✦ Opportunities to **develop your leadership, governance and strategic skills**.
- ✦ The reward of supporting artists, communities and young people, and seeing the impact of your contribution first-hand.
- ✦ Being part of a committed, values-driven team making Portsmouth a more inclusive and creative place.
- ✦ You will also receive invites to shows, galas and if appropriate, expenses.
- ✦ When appropriate, opportunities for training and development in the role of trustee



Essential Skills & Qualities

- ✦ Commitment to the mission, values, and ethos of Downtown Pompey.
- ✦ Understanding of the role and responsibilities of a charity trustee.
- ✦ Strategic thinking and the ability to contribute to long-term organisational planning.
- ✦ Strong communication and interpersonal skills, with the ability to work collaboratively as part of a board.
- ✦ Ability to analyse information, make sound decisions, and exercise good judgement.
- ✦ Integrity, impartiality, and willingness to speak up with constructive challenge when needed.
- ✦ Commitment to equality, diversity, and inclusion, with sensitivity to LGBTQ+ communities and issues.
- ✦ Reliability and willingness to devote the necessary time to trustee duties.



Desirable Skills & Experience

- ✦ Experience serving on a board, committee, or in a governance role.
- ✦ Knowledge of the arts, culture, or heritage sectors.
- ✦ Understanding of charity law, regulation, or governance frameworks.
- ✦ Experience in fundraising, income generation, or donor development.
- ✦ Knowledge of local community needs and networks within Portsmouth and the wider region.
- ✦ Professional expertise that complements the board (e.g. marketing, education, digital, community development).



Application Process

To apply for the role of Chair of Trustees at Downtown Pompey, please submit the following:

- ✦ Your CV – highlighting relevant skills, experience, and leadership roles.
- ✦ A covering letter (no more than 2 pages) – telling us:
- ✦ How you meet the skills and experience outlined in the role description.
- ✦ Your motivations for applying to be Chair of Trustees.
- ✦ What you feel you can bring to Downtown Pompey at this exciting stage in our development.
- ✦ Please send your CV and covering letter to downtownpompey@gmail.com by
- ✦ If you would like to arrange an informal conversation about the role before applying, please contact: josh.downtownpompey@gmail.com